

## Minutes of SEDN Steering Group

6<sup>th</sup> June 2014

### Present:

Sarah Whild (SW), Alex Lockton (AL), Sue Townsend (ST), Pete Boardman (PB), Nicola Stone (NS), Dan Wrench (DW), Jonathan Groom (JG), Sue Swales (SS).

### Apologies

Fran Lancaster (FL)

### Action Points

- NS – Circulate steering group minutes, update grant bidding form
- SS – Contact John Morgan to discuss bat data
- SW - contact tsars which have not fulfilled their grant agreements
- ST and AL - email tsars and inform them of alteration to grant funding
- AL – Arrange a Tsars meeting, give guidance to tsars re: one page reports, update site names for web database.
- DW - publish one page reports more widely

### Item 1: Update from Alex – current progress & new bids

SEDN has £15,800 to spend now and anticipate another £18,100 in a few months' time from EA and NE MOAs.

SEDN has awarded of number of grants now – see table below.

SEDN has deferred a number of grants until the money comes in – these can be approved by chair's action without having to hold another meeting once funding has been confirmed.

We have refused some and asked for them to be renegotiated. These will come to an autumn meeting, with an additional round of grant applications.

Recorder	Species	N. records	Cost	Cost/rec	Accepted	Cost now
Alex Lockton	Coordination	n/a	£4,000	n/a	Now	£4,000
Alan Hale	Web site	n/a	£1,200	n/a	Renegotiate	0
Pete Boardman	Entomology	9,000	£4,000	n/a	Now	£4,000

John Handley	Habitats	1,000	£1,000	£1	Now*	£1,000
John Morgan	Bats	300	£2,000	£6.66	Now	£2,000
Sue McLamb	Odonata	600	£1,500	£2	Later	0
Lorcan Adrain	Mammals	800	£600	75p	Now	£600
Alex Lockton	Bryophytes	2000	£1,000	50p	Later	0
Alex Lockton	VPs	20,000	£2,000	10p	Later	0
Nigel Jones	Diptera	800	£1,500	£1.87	Now	£1,500
Caroline Uff	Coleoptera	750	£1,000	£1.33	Now	£1,000
Pete Boardman	Crane flies	500	£500	£1	Later	0
Mark Duffell	Habitats	1000	£1,000	£1	Via JH	0
Mark Duffell	Ludlow	3000	£2,500	83p	No	0
Sarah Whild	Plants	1000	£500	50p	Now	£500
Nicola Stone	Amphibians	600	£500	83p	Now	£500
Total		41,350	£24,800.00			£15,100.00

\*The habitats work can be increased by £1,000 if that is agreeable between John Handley & Mark Duffell. It will be formally approved when the money is available.

### Item 2: Grants

The concern was raised in regards to tsars claiming half of their grant funding upfront but then not completing their bid. Tsar representatives, SW & PB, agree that grant money should only be part allocated when a specific case has been made and is then agreed with the steering group. NS will update the grant bidding form to reflect this amendment.

NS to make a list of data providers that have not fulfilled their bid, SW to contact tsars to find out if they are still intending to submit records.

ST/AL to email tsars and inform them of this alteration.

### Item 3: One Page Report

AL to give guidance to tsars in regards of one page reports. Steering Group suggests that one page reports could be about important sites/species of Shropshire.

DW to publish the one page reports more widely. Google map linking sites/species to reports.

#### **Item 4: Web Database**

AL to update site names for web database. Steering group informed that you are going to be able to search by recorders name. Being able to search for hot spots and areas of low recording on the web database is going to be discussed with Alan Hale.

#### **Item 5: Recorders Forum**

Recorders Forum was thought to be a success. A forum will be held again this year but will attempt to attract more recorders.

#### **Item 6: Stiperstones Partnership Meeting**

A number of tars are attending the Stiperstones Bioblitz on Saturday 23<sup>rd</sup> August 2014. If more recorders are interested they should contact [Nicola.Stone@Shropshire.co.uk](mailto:Nicola.Stone@Shropshire.co.uk)

**Date of next meeting –**